Electronic Client Portal: Responsive

Electronic Client Portal

The Electronic Client Portal is an invaluable hub providing 24/7 access to any and all property information.

Communications can be posted through banners and calendar events on the site to provide you with up to date community and property information.

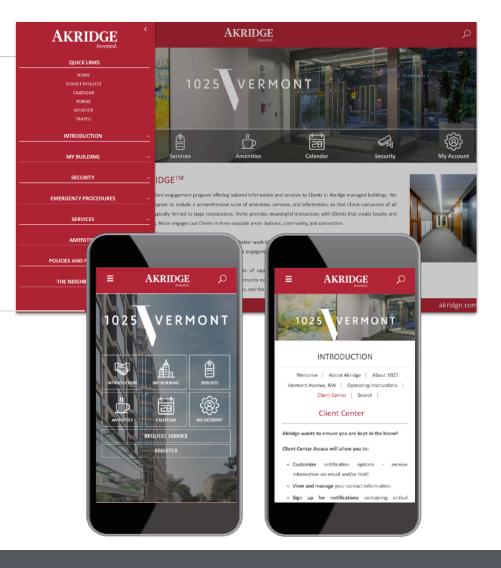
www.1025VermontAve.com

Client Event: Please join us in the lobby today from 3:00pm - 5:00pm. We will have snacks, drinks & games!



Quicklinks

Quick Links appear on every page to provide you with single-click access to important information, documents and services most frequently used.



Go Mobile

By downloading and bookmarking the Mobile Property App to your Smart-Phone, you can add an icon to the 'home screen' of your mobile device and have all the information and features of your Electronic Client Portal wherever you go.

Electronic Tenant[®] Solutions

support@ElectronicTenant.com · 202.342.7090 Ext. 101 · ElectronicTenant.com

Support

Support

Help Center

Log in to your Client Center on the desktop. Make sure to click on the RED help button, and choose from categories listed on right.

Contact Your Property Management Team

If you have additional questions or are having any issues accessing the Client Center, please follow the link to connect with your <u>property management team</u>.

Client C	enter		Joey Terry
me × Your A Certificate of Insu	ccount × Video Training & Testing 🕦 × Service Reque Irance × Downloadable Forms × Help Center 🕢	ists × Freight Elevators × Co	Inference Rooms
Q Video Tutori	als Application Documentation		
		Search Our Help Docum	ents: GO
Help			
Listed below are links to frequently asked questions for the various Electronic Tenant® Solutions applications. Simply click on the links below to view the FAQ's for each specific application. Please note, as new features are added to the applications the Help Center will be updated so be sure to check back regularly.			Help Categories
			Certificate of Insurance
👚 Certifi	cate of Insurance	26	
		🔆 Service Requests	
Ð	Do I need to fill in all fields when submitting a COI? No, there are no required fields but it is recommended to provide as much information as possible to facilitate faster processing by your Property Management Ist	Billable This Video and then a	Review and Approve/Deny Charges Tutorial explains how to review pprove or deny billable charges I with service requests.
E Confe	rence Rooms	Request This PDF requests, requests a	Submit & Manage Service s will explain how to submit service //ew and manage existing nd approve/deny billable charges with requests.
P	Can I Cancel or Edit a reservation after it has been approved?	Request This Video submit and including t communic	Submit and Manage Service S Tutorial will explain how to d manage your service request now to eancel requests and how to ate with Property Management your request.
		I select 1 option? The view r current mo from previ	ee my service request when the "View Requests" equests page only shows the onths requests. To review requests ous months, use the month/year menu to navigate to other m